

Employment Application



The information given on this form is solely for the use of FishCreek Kids Academy and will be held in the strictest confidence. It will be to the applicant's advantage to answer each question fully and accurately. The use of this form does not indicate that there are any positions open and does not obligate the Company in any way.

Please Print			DATE
LAST NAME	FIRST NAME	MIDDLE	E-MAIL
ADDRESS-STREET	CITY, STATE	ZIP CODE	CONTACT TELEPHONE NUMBER
REFERRED BY	DATE AVAILABLE FOR EMPLOYMENT	ELIGIBLE TO WORK IN THE UNITED STATES? YES <input type="checkbox"/> NO <input type="checkbox"/>	
DESIRED SALARY	ARE YOU AT LEAST 18 YEARS OF AGE? YES <input type="checkbox"/> NO <input type="checkbox"/>	IF NO, HAVE YOU TAKEN ANY CHILD CARE RELATED COURSES? EXPLAIN.	
PLEASE CHECK THE POSITION(S) YOU ARE INTERESTED IN			
HOUSEKEEPING <input type="checkbox"/> COOK <input type="checkbox"/> BUS DRIVER <input type="checkbox"/> PRESCHOOL TEACHER <input type="checkbox"/>			
DIRECTOR <input type="checkbox"/> ASSISTANT DIRECTOR <input type="checkbox"/> DAY CARE TEACHER <input type="checkbox"/> PART TIME TEACHER <input type="checkbox"/> FLOATER <input type="checkbox"/>			
PLEASE CHECK THE AGE GROUP(S) YOU WOULD LIKE TO WORK WITH			
INFANTS <input type="checkbox"/> 12-18 MONTHS <input type="checkbox"/> 18-24 MONTHS <input type="checkbox"/> 2 YEAR OLDS <input type="checkbox"/> 3 YEAR OLDS <input type="checkbox"/> PRE-K (4) <input type="checkbox"/> PRE-K (5) <input type="checkbox"/>			
AFTERSCHOOL SCHOOL-AGE CHILDREN <input type="checkbox"/>			
HAVE YOU EVER WORKED FOR FISHCREEK KIDS ACADEMY? YES <input type="checkbox"/> NO <input type="checkbox"/>	PLEASE LIST ANY FAMILY MEMBERS CURRENTLY WORKING FOR OR ENROLLED IN FISHCREEK KIDS ACADEMY (IF APPLICABLE):		
PLEASE LIST ANY CERTIFICATION OR TRAINING YOU CURRENTLY HAVE:			
PLEASE SHARE YOUR THOUGHTS ON CHILD CARE AND EDUCATION FOR CHILDREN			
LIST ANY KNOWLEDGE, SKILLS, OR ABILITIES THAT YOU BELIEVE MAY BE BENEFICIAL IN THE JOB FOR WHICH YOU ARE APPLYING			
FOREIGN LANGUAGES			DEGREE OF PROFICIENCY

Education	HIGH SCHOOL	CITY / STATE	GRADUATED YES <input type="checkbox"/> NO <input type="checkbox"/>	AREA OF STUDY
	COLLEGE	CITY / STATE	YES <input type="checkbox"/> NO <input type="checkbox"/>	AREA OF STUDY
	OTHER	CITY / STATE	YES <input type="checkbox"/> NO <input type="checkbox"/>	AREA OF STUDY

Criminal	FishCreek Kids Academy is required by state child care regulations to perform an extensive background check on all candidates selected for a position, and all offers of employment are contingent upon successful completion of the background screening process. While candidates with a criminal background will not be immediately excluded from consideration, FishCreek Kids Academy reserves the right to exclude from consideration individuals who have a conviction within the past seven years for certain crimes, occurrence(s) of multiple crimes, or frequency of the same crime(s). Applicants who are selected for hire will complete a Background Screening Authorization form; failure to disclose criminal history at that time may be considered as grounds for exclusion from further consideration.
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FISHCREEK KIDS ACADEMY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST APPLICANTS OR EMPLOYEES ON THE BASIS OF RACE, COLOR, SEX, AGE, RELIGION, NATIONAL ORIGIN, OR DISABILITY.

List three professional references most familiar with your abilities (supervisors preferred).

References	NAME + ASSOCIATION	OCCUPATION	EMAIL ADDRESS	PHONE
	YEARS KNOWN			
	NAME + ASSOCIATION	OCCUPATION	EMAIL ADDRESS	PHONE
	YEARS KNOWN			
	NAME + ASSOCIATION	OCCUPATION	EMAIL ADDRESS	PHONE
	YEARS KNOWN			

List your last 4 Employers with the most recent first.

Employment Background	EMPLOYER	JOB TITLE	JOB DUTIES	REASON FOR LEAVING
	PHONE	SALARY		
	EMPLOYER	JOB TITLE	JOB DUTIES	REASON FOR LEAVING
	PHONE	SALARY		
	EMPLOYER	JOB TITLE	JOB DUTIES	REASON FOR LEAVING
	EMPLOYER	SALARY		
	EMPLOYER	JOB TITLE	JOB DUTIES	REASON FOR LEAVING
	PHONE	SALARY		

APPLICANT'S STATEMENT (Applicant must review and sign below.)

I affirm that I have read and fully completed both sides of this application and all information as written above is true and correct. I acknowledge that I may be terminated at any time if any information I supply is false. I acknowledge that this application will remain active for no more than 45 days. If I wish to be considered for employment after this 45 day period, I will reapply.

I authorize the references listed on this application to give you any and all information concerning my previous employment and pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. I furthermore authorize FishCreek Kids Academy to conduct a background check so that they may confirm the information I have provided on this application as true and correct and to meet state and federal child care center regulations/requirements.

I grant FishCreek Kids Academy the right to withhold, retain or deduct an amount up to and including the total amount of indebtedness, advances, charges for personal purchase on Company accounts, or any other amounts owed to FishCreek Kids Academy or any of its affiliates, subsidiaries, or divisions, from my salary, wages, commissions, reimbursements or final pay subject to compliance with applicable state and federal wage and hour laws.

I understand that I am required to abide by all rules and regulations of FishCreek Kids Academy. I acknowledge that the policies and procedures and any benefits or other terms and conditions of my employment, may be changed, interpreted, withdrawn or added to by the Company at any time without prior notice to me. I also understand and agree that no representative of the center has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by the owner of the center. I acknowledge that if selected, my employment would be "At Will". I understand that if I am employed by FishCreek Kids Academy my employment and compensation can be terminated, with or without cause and with or without prior notice.

SIGNATURE OF APPLICANT _____

DATE _____

